



**NSAI**

**NSAI Agrément**

<b>Form Title</b>	<b>APPLICATION FORM FOR ETICS INSTALLER SCHEME</b>	<b>Reference</b>	<b>F-IAB-021</b>
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		<b>Revision</b>	<b>2</b>

Please complete all sections of the application form in BLOCK capitals.  
A valid C2 or Tax Clearance Certificate must accompany this application.

Certificate No.: .....

Certificate Title: .....

Company Name: .....

Address: .....

Tel no: ..... VAT No: .....

Fax no: ..... Contact: .....

Email: ..... Signatures: .....

Date: .....  
.....

Enter the number of teams to be operated (as defined in 3.9 of the NSAI Agrément ETICS Scheme)	Number of teams to be operated: .....
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Enter the names of the ETICS Supervisor / Operatives trained and approved to install the system covered by the above certificate.	Name	No. of years experience	
		In relevant trade	Installing ETICS
	.....	.....	.....
	.....	.....	.....

**TO BE COMPLETED BY THE CERTIFICATE HOLDER**

We ..... confirm our support for this application to NSAI Agrément for assessment as an NSAI Agrément Approved Installer based on NSAI Agrément Certificate No. ....

We confirm that the applicant has been trained and approved by us in accordance with Clause 4.1 a) & b) of the NSAI Agrément ETICS Scheme, and that the applicant has satisfied us that they have the experience level required by Clause 3.7 and 3.8 of the NSAI Agrément ETICS Scheme.

We confirm that we have conducted a minimum of 5 inspections on the applicant, and agree to monitor the applicant on an ongoing basis as per Clause 4.1 of the NSAI Agrément ETICS Scheme.

**Company Stamp:** ..... **Signature of authorised person:** .....

**Name of person:** .....

**Date:** .....

The completed application form should be forwarded to NSAI Agrément	Where the application is submitted for a change of title and/or address the relevant facts should be made clear on the form. Where the form is submitted for an extra certificate the title of the firm must be consistent with the current Approval
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### ETICS Installer Application Checklist

Please complete and retain the following checklist before submitting your application form to NSAI Agrément as an aid in preparing for the assessment, which will include an office visit and at least one visit to an installation in progress, as per Section 5.2 of the NSAI Agrément ETICS Scheme.

Completed Certificate holder's training programme?	
Training certificate(s)?	
Installer ID card(s)?	
Records of 5 projects supervised by Certificate holder, with supervision clearly recorded?	
Copy of relevant NSAI Agrément certificate?	
Familiarised yourself with NSAI Agrément ETICS Scheme, especially Section 4.2 Installer?	
Copy of Installation/Design Manual?	
Register of completed and current installations?	
Records kept for job, including photographs showing key details before, during and after installation?	
Copy of Repair & Maintenance Statement?	
Copy of Home Owners Manual?	
Project specific design for each job?	
Site survey sheets?	
Customer complaint procedure and records?	
Adequate product traceability through quotations & invoices, as well as product labels?	
Appropriate safety equipment e.g. PPE, scaffolding?	
All materials used in accordance with Certificate?	